

**Personnel – Certified/Non-Certified**

**ELECTRONIC RESOURCES GENERATIVE AI (ARTIFICIAL INTELLIGENCE) (PERSONNEL)**

The Board of Education is committed to providing our students with the most innovative and effective educational experiences to foster high levels of learning and opportunities for self-expression and access to the latest advancements in technology. As our schools prepare students for a future that demands adaptability, critical thinking and digital literacy, we recognize the potential of generative Artificial Intelligence (AI) and other related technology tools.

As with all technologies, users must be mindful of and adhere to all considerations ensuring responsible and ethical use, especially as it relates to mitigating bias, promoting transparency, and ensuring the benefits of AI are accessible to all students.

While ensuring the responsible use of generative AI technologies by those interacting with and creating content, the Board underscores its commitment to fostering a dynamic and engaging learning environment that leverages AI advances to enhance student learning outcomes and equip students with the skills and dispositions needed for success in the digital age.

The Board of Education recognizes the transformative potential of AI in fostering deeper learning and inquiry-based thinking. We will leverage AI tools to teach students the art of asking thoughtful, strategic questions (i.e: Prompting)-an essential skill that aligns with our Portrait of the Graduate attributes of Critical Thinker, Problem Solver, and Effective Communicator. By integrating AI into classroom instruction, students will engage in iterative questioning, refine their inquiries based on real-time feedback, and develop the ability to critically analyze information. This process will empower them to navigate complex problems, think independently, and articulate their ideas with clarity and confidence.

Through intentional AI integration, we will cultivate a generation of learners and teachers who not only consume information but also challenge, synthesize, and apply it in meaningful ways.

(cf. [6340](#) - Computer Technology)

(cf. [5143](#) - Academic Honesty)

(cf. [5145.1](#) - Student Privacy)

**Policy Approved: June 17, 2025**

Windsor Public Schools

Windsor, CT

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The Board of Education, in its commitment to supporting teachers and students in their use of generative AI, recognizes many challenges to overcome and significant opportunities to explore that will ultimately deepen the teaching/learning process. The following considerations are offered to guide, support, and deliver on the opportunities expressed in [P 6141.3273](#) and P 4118.53:

## **Considerations for Effective Generative AI Use:**

- Encourage a team approach in determining effective use and appropriate guidelines regarding AI-related practice, with staff members having a strong understanding of how AI works, administrators, teachers, students, parents, and legal experts.
- Establish a district AI Task Force composed of staff and administrators charged with studying the potential advantages and challenges of AI and recommend training on the tools for teachers, students, and parents. Emphasize the district's commitment to using AI safely and with integrity.
- Before assigning an AI-required task, ensure all students have access to the tool and can comply with the technology's user agreement and CT's student privacy laws.
- Review how generative Artificial Intelligence works, expectations for safe and ethical use, and the role the educator expects this tool to play in the completion of and approach to the assignment.
- Ensure students are provided instruction and reminders in the following areas:
  - o How and when to cite and provide attribution of sources
  - o When and where generative AI can and cannot be used
  - o Effective uses of generative AI
  - o Users assume responsibility for the results when using AI
  - o When permissions are required and Terms of Use followed
  - o What constitutes cheating? What constitutes support?
  - o Academic Integrity - Policy and practical applications.
- Consider requiring students to acknowledge and document how they used generative AI tools. For example, students could use an approved AI tool to get feedback on their essay drafts and explain which tool suggestions they agreed with or didn't - to encourage students to learn how to use the tool as a partner rather than having it do all the work for them. AI should not be allowed to replace the teacher or the student. However, it can and should be used to augment learning and instruction. Augmentation over automation.
- Provide students with direct instruction on the limits and flaws related to generative AI technology - hallucinations, bias, inaccuracies, misinformation, etc. Remind students to think critically and fact-check using primary sources and that AI can have implicit bias and even present incorrect information.
- Lay out potential risks and what responsible use looks like. Regularly remind students about the safety concerns related to sharing personal and private info/data with AI bots, as well as using them to invade others' privacy.

## **Considerations for educators:**

- AI should be used with intentionality to promote and facilitate the developments of the WPS attributes of the graduate. AI should be used to enhance teaching and learning and support individualized instruction.
- Educators may look to the following pedagogical approaches:

- o Create lessons/assignments that would be challenging to complete with these tools (Durable assessments)
- o Allow students to complete assignments in class.
- o Ask students to give oral presentations, or have them integrate the narrative of their search into their research/writing.
- o Encourage project-based learning/assignments.
- Confer with colleagues on what writing assignments look like in an era when students can simply employ chatbots to generate prose for them.
- Collaborate and seek support from staff members having a strong understanding of AI.
- Openly discuss the complex ethical questions, such as whether or not it is considered cheating when a student asks generative AI to fabricate a rough draft they then can revise themselves.
- Use generative AI programs as smart search engines that present information in ways that are easy to understand.
- Use AI to generate ideas, topics, writing assignments, and other materials for engaging lessons.

Perhaps the only certainty that exists in the area of AI technology is that it will continue to be more impactful in all of our lives; it will continue to raise complex and contentious pedagogical and ethical dilemmas, and it will provide teachers and students with new and unforeseen opportunities. The above "guidelines" are provided with the hope of initiating healthy and productive discussions and advancing higher levels of critical thinking and cognitive engagement.

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Superintendent of Schools

Windsor Public Schools

Windsor, CT